

AFFIDAVIT OF EXAM AND CE REQUEST FORM

To receive any credit, an exam score of 70 or above must be attained. If you **did not pass** the exam, the affidavit of exam and the CE Request form is **not** required.

To receive CE credit for **CISR or CSRM** online courses, the CE Request form and the Affidavit of exam are required. If you do not need state CE credit, you must check the NO CE credit box at the bottom of the form. *Fax both documents to 512/349-6194 Attn: CE Department* and mail the originals within 5 days to:

The National Alliance for Insurance Education & Research
Attn: CE Department
PO Box 27027
Austin, TX 78755-2027

Thank you for choosing this National Alliance for Insurance Education & Research online course to meet your educational needs.

Standard Affidavit

A passing score of 70 or more is required to receive state continuing education credit (CE), CISR update credit or CISR designation credit. An affidavit, signed by you and your proctor/monitor, is required for every exam. If you would like to request state CE credit, please fill out the CE Request form attached to this affidavit. . **Please note that a student currently working on achieving the CISR designation may not serve as proctor for your exam.** Mail all forms within 5 days to:

The National Alliance for Insurance Education & Research
Attn: OnLine Programs
P. O. Box 27027 Austin TX 78755-2027

Affidavit of Exam Completion

Location and Time of Exam

| | | | |
|-----------|---------------------|-------------------|-------------|
| Street | | | |
| City | | State | Postal Code |
| Exam Date | Begin Time AM PM | End Time AM PM | |
| | | | |
| | | | |

Proctor/Monitor Information

| | | | |
|---|-------|-------------------------------|-------------------|
| Name of Exam Proctor/Monitor: | | Title of Exam Proctor/Monitor | |
| Agency/Company Name | | Business Telephone | Ext. |
| Business Address | | | |
| City | State | Postal Code | |
| I certify, under penalty of perjury, that I verified the identification of the student as signed below and that I was present with said student during the entire final examination. (initial) _____ I certify, under penalty of perjury, that the student named below answered the exam questions without assistance from any source. (initial) _____ | | | |
| Proctor License # _____ (Arizona only) | | | |
| _____ Student's Name (Please print.) | | _____ Student's Phone | _____ Course Name |
| _____ Signature of Proctor/Monitor | | _____ Date | |

Affidavit of Personal Responsibility

| | |
|---|------------|
| I affirm, under penalty of perjury, that I personally completed the entire study material of the course. I also affirm that I completed the exam without assistance from any course material, other source material, or from any persons. | |
| _____ Student's Signature | _____ Date |

Administering School Risks (WBT)

DATE of EXAM: _____

Name (as it appears on your license): _____

Date of Birth: / /

Company Name: _____

Office Phone: ()

Mailing Address: check one: Office
 Home

Email: _____

City / State / Zip: _____

*Social Security #:

* SSN Required for IL & NE. Last 4 digits only for NM & NY

FILING FEES Credit Card Information: AmEx MC Visa Discover

Name on Card _____

Card Number: _____ Exp. Date ____/____

A. **State Fees:** All reporting fees listed below are forwarded directly to the state Departments of Insurance. All residents requesting a certificate for one of these states must submit the required fee. **Your home state has a continuing education law and a reciprocal agreement with your non-resident state. You will not be issued additional certificates. Please contact the Licensing Dept. in your non-resident state(s) to determine the documentation required to renew your non-resident license.**

Check here if a check will be mailed for state fees

B. **Late Fee:** Turn in this completed form with your affidavit **within 5 days** to avoid the \$20.00 late fee.

C. **Rush Fees:** A \$25 fee is required for rush processing. An additional \$15 fee is required for overnight service.

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| Resident State | |
|----------------|---|
| Alabama | <input type="checkbox"/> NPN State Fee \$8 |
| Alaska | <input type="checkbox"/> |
| Arizona | <input type="checkbox"/> License # |
| Arkansas | <input type="checkbox"/> License # |
| California | <input type="checkbox"/> License # |
| Colorado | <input type="checkbox"/> License # |
| Connecticut | <input type="checkbox"/> License # State Fee \$3.75 |
| Delaware | <input type="checkbox"/> NPN |
| DC | <input type="checkbox"/> License # State Fee \$8 |
| Florida | <input type="checkbox"/> Agent License # <input type="checkbox"/> ADJ License # |
| Georgia | <input type="checkbox"/> License # |
| Hawaii | <input type="checkbox"/> Entity # |
| Idaho | <input type="checkbox"/> License # State Fee \$8 |
| Illinois | <input type="checkbox"/> |
| Indiana | <input type="checkbox"/> NPN State Fee \$4 |
| Iowa | <input type="checkbox"/> License # State Fee \$8 |
| Kansas | <input type="checkbox"/> NPN State Fee \$8 |
| Kentucky | <input type="checkbox"/> License # |
| Louisiana | <input type="checkbox"/> License # |
| Maine | <input type="checkbox"/> License # |
| Maryland | <input type="checkbox"/> License # State Fee \$4.80 |
| Massachusetts | <input type="checkbox"/> License # State Fee \$4 |
| Michigan | <input type="checkbox"/> System ID# State Fee \$8 |
| Minnesota | <input type="checkbox"/> License # |
| Mississippi | <input type="checkbox"/> License # <input type="checkbox"/> ADJ License # State Fee \$4 |
| Missouri | <input type="checkbox"/> NPN State Fee \$8 |

| Resident State | |
|----------------|--|
| Montana | <input type="checkbox"/> License # |
| Nebraska | <input type="checkbox"/> License # |
| Nevada | <input type="checkbox"/> License # State Fee \$ 8 |
| New Hampshire | <input type="checkbox"/> NPN <input type="checkbox"/> Agent State Fee \$8 <input type="checkbox"/> ADJ Multi Lines \$8 |
| New Jersey | <input type="checkbox"/> License # |
| New Mexico | <input type="checkbox"/> |
| New York | <input type="checkbox"/> License # |
| North Carolina | <input type="checkbox"/> NPN State Fee \$13.20 |
| North Dakota | <input type="checkbox"/> NPN State Fee \$8 |
| Ohio | <input type="checkbox"/> NPN State Fee \$8 |
| Oklahoma | <input type="checkbox"/> Agent Lic # <input type="checkbox"/> ADJ Lic # |
| Oregon | <input type="checkbox"/> |
| Pennsylvania | <input type="checkbox"/> License # State Fee \$4.50 |
| Rhode Island | <input type="checkbox"/> NPN State Fee \$8 |
| South Carolina | <input type="checkbox"/> License # |
| South Dakota | <input type="checkbox"/> License # State Fee \$8 |
| Tennessee | <input type="checkbox"/> NPN State Fee \$8 |
| Texas | <input type="checkbox"/> License # State Fee \$6 |
| Utah | <input type="checkbox"/> License # |
| Vermont | <input type="checkbox"/> License # State Fee \$12 |
| Virginia | <input type="checkbox"/> License # |
| Washington | <input type="checkbox"/> OIC # |
| West Virginia | <input type="checkbox"/> License # State Fee \$12 |
| Wisconsin | <input type="checkbox"/> License # |
| Wyoming | <input type="checkbox"/> |

I understand that in order to receive State CE credit, I must pass a proctored exam and submit this form (and any applicable fees) with my affidavit.

Check here if you do not need this course filed for CE

Your Signature _____

Date _____ WADM Online Revised 3.1.2010

Fundamentals of Risk Management (WBT)

DATE of EXAM: _____

Name (as it appears on your license): _____ Date of Birth: ____ / ____ / ____

Company Name: _____ Office Phone: (____) ____ - ____

Mailing Address: check one: Office Home _____ Email: _____

City / State / Zip: _____ *Social Security #: _____

*SSN Required for IL & NE. Last 4 digits only for NM & NY

FILING FEES Credit Card Information: AmEx MC Visa Discover

Name on Card _____

Card Number: _____ Exp. Date ____ / ____

A. **State Fees:** All reporting fees listed below are forwarded directly to the state Departments of Insurance. All residents requesting a certificate for one of these states must submit the required fee. **Your home state has a continuing education law and a reciprocal agreement with your non-resident state. You will not be issued additional certificates. Please contact the Licensing Dept. in your non-resident state(s) to determine the documentation required to renew your non-resident license.**

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| Resident State | |
|----------------|--|
| Alabama | <input type="checkbox"/> NPN State Fee \$6 |
| Alaska | <input type="checkbox"/> |
| Arizona | <input type="checkbox"/> License # |
| Arkansas | <input type="checkbox"/> License # |
| California | <input type="checkbox"/> License # |
| Colorado | <input type="checkbox"/> License # |
| Connecticut | <input type="checkbox"/> License # State Fee \$3.75 |
| Delaware | <input type="checkbox"/> NPN |
| DC | <input type="checkbox"/> License # State Fee \$6 |
| Florida | <input type="checkbox"/> Agent License # <input type="checkbox"/> ADJ License # |
| Georgia | <input type="checkbox"/> License # |
| Hawaii | <input type="checkbox"/> Entity # |
| Idaho | <input type="checkbox"/> License # State Fee \$6 |
| Illinois | <input type="checkbox"/> |
| Indiana | <input type="checkbox"/> NPN State Fee \$4 |
| Iowa | <input type="checkbox"/> License # State Fee \$6 |
| Kansas | <input type="checkbox"/> NPN State Fee \$6 |
| Kentucky | <input type="checkbox"/> License # |
| Louisiana | <input type="checkbox"/> License # |
| Maine | <input type="checkbox"/> License # |
| Maryland | <input type="checkbox"/> License # State Fee \$3.60 |
| Massachusetts | <input type="checkbox"/> License # State Fee \$2.50 |
| Michigan | <input type="checkbox"/> System ID # <input type="checkbox"/> State Fee \$6 |
| Minnesota | <input type="checkbox"/> License # |
| Mississippi | <input type="checkbox"/> License # State Fee \$4 |
| Missouri | <input type="checkbox"/> NPN State Fee \$6 |

| Resident State | |
|----------------|--|
| Montana | <input type="checkbox"/> License # |
| Nebraska | <input type="checkbox"/> License # |
| Nevada | <input type="checkbox"/> License # State Fee \$6 |
| New Hampshire | <input type="checkbox"/> NPN <input type="checkbox"/> Agent State Fee \$6 <input type="checkbox"/> Multi-Line Adj State Fee \$6 <input type="checkbox"/> Public Adj State Fee \$6 |
| New Jersey | <input type="checkbox"/> License # |
| New Mexico | <input type="checkbox"/> |
| New York | <input type="checkbox"/> License # |
| North Carolina | <input type="checkbox"/> NPN# State Fee \$9.90 |
| North Dakota | <input type="checkbox"/> NPN State Fee \$6 |
| Ohio | <input type="checkbox"/> NPN State Fee \$6 |
| Oklahoma | <input type="checkbox"/> Agent Lic # <input type="checkbox"/> ADJ Lic # |
| Oregon | <input type="checkbox"/> |
| Pennsylvania | <input type="checkbox"/> License # State Fee \$4.50 |
| Rhode Island | <input type="checkbox"/> NPN State Fee \$6 |
| South Carolina | <input type="checkbox"/> License # |
| South Dakota | <input type="checkbox"/> License # State Fee \$5 |
| Tennessee | <input type="checkbox"/> NPN State Fee \$6 |
| Texas | <input type="checkbox"/> License # State Fee \$4.50 |
| Utah | <input type="checkbox"/> License # |
| Vermont | <input type="checkbox"/> License # State Fee \$9 |
| Virginia | <input type="checkbox"/> License # |
| Washington | <input type="checkbox"/> OIC # |
| West Virginia | <input type="checkbox"/> License # State Fee \$9 |
| Wisconsin | <input type="checkbox"/> License # |
| Wyoming | <input type="checkbox"/> |

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Check here if you do not need this course filed for CE

Your Signature

Date WFUN Online Revised 3.1.2010

Handling School Risks (WBT)

DATE of EXAM: _____

Name (as it appears on your license): _____ Date of Birth: ____ / ____ / ____

Company Name: _____ Office Phone: (____) ____ - ____

Mailing Address: check one: Office Home _____ Email: _____

City / State / Zip: _____ * Social Security #: _____

* SSN Required for IL & NE. Last 4 digits only for NM & NY

FILING FEES Credit Card Information: AmEx MC Visa Discover

Name on Card: _____ Exp. Date ____/____

Card Number: _____

A. **State Fees:** All reporting fees listed below are forwarded directly to the state Departments of Insurance. All residents requesting a certificate for one of these states must submit the required fee. **Your home state has a continuing education law and a reciprocal agreement with your non-resident state. You will not be issued additional certificates. Please contact the Licensing Dept. in your non-resident state(s) to determine the documentation required to renew your non-resident license.**

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| Resident State | Resident State |
|--|---|
| Alabama <input type="checkbox"/> NPN State Fee \$5 | Montana <input type="checkbox"/> License # |
| Alaska <input type="checkbox"/> | Nebraska <input type="checkbox"/> License # |
| Arizona <input type="checkbox"/> License # | Nevada <input type="checkbox"/> License # State Fee \$5 |
| Arkansas <input type="checkbox"/> License # | New Hampshire <input type="checkbox"/> NPN <input type="checkbox"/> Agent State Fee \$6 <input type="checkbox"/> Multi-Line Adj State Fee \$6 |
| California <input type="checkbox"/> License # | New Jersey <input type="checkbox"/> License # |
| Colorado <input type="checkbox"/> License # | New Mexico <input type="checkbox"/> |
| Connecticut <input type="checkbox"/> License # State Fee \$3.75 | New York <input type="checkbox"/> License # |
| Delaware <input type="checkbox"/> NPN | North Carolina <input type="checkbox"/> NPN State Fee \$8.25 |
| DC <input type="checkbox"/> License # State Fee \$5 | North Dakota <input type="checkbox"/> NPN State Fee \$5 |
| Florida <input type="checkbox"/> Agent License # <input type="checkbox"/> ADJ License # | Ohio <input type="checkbox"/> NPN State Fee \$5 |
| Georgia <input type="checkbox"/> License # | Oklahoma <input type="checkbox"/> Agent Lic # <input type="checkbox"/> ADJ Lic # |
| Hawaii <input type="checkbox"/> Entity # | Oregon <input type="checkbox"/> |
| Idaho <input type="checkbox"/> License # State Fee \$5 | Pennsylvania <input type="checkbox"/> License # State Fee \$4.50 |
| Illinois <input type="checkbox"/> | Rhode Island <input type="checkbox"/> NPN State Fee \$5 |
| Indiana <input type="checkbox"/> NPN State Fee \$4 | South Carolina <input type="checkbox"/> License # |
| Iowa <input type="checkbox"/> License # State Fee \$5 | South Dakota <input type="checkbox"/> License # State Fee \$5 |
| Kansas <input type="checkbox"/> NPN State Fee \$4 | Tennessee <input type="checkbox"/> NPN State Fee \$5 |
| Kentucky <input type="checkbox"/> License # | Texas <input type="checkbox"/> License # State Fee \$3.75 |
| Louisiana <input type="checkbox"/> License # | Utah <input type="checkbox"/> License # |
| Maine <input type="checkbox"/> License # | Vermont <input type="checkbox"/> License # State Fee \$7.50 |
| Maryland <input type="checkbox"/> License # State Fee \$3 | Virginia <input type="checkbox"/> License # |
| Massachusetts <input type="checkbox"/> License # State Fee \$2.00 | Washington <input type="checkbox"/> OIC # |
| Michigan <input type="checkbox"/> System ID # <input type="checkbox"/> State Fee \$5 | West Virginia <input type="checkbox"/> License # State Fee \$7.50 |
| Minnesota <input type="checkbox"/> License # | Wisconsin <input type="checkbox"/> License # |
| Mississippi <input type="checkbox"/> License # State Fee \$4 | Wyoming <input type="checkbox"/> |
| Missouri <input type="checkbox"/> NPN State Fee \$5 | |

I understand that in order to receive State CE credit, I must pass a proctored exam and submit this form (and any applicable fees) with my affidavit.

Check here if you do not need this course filed for CE

Your Signature _____

Date _____ WHAN Online Revised 3.1.2010

Measuring School Risks (WBT)

DATE of EXAM: _____

Name (as it appears on your license): _____ Date of Birth: ____ / ____ / ____

Company Name: _____ Office Phone: (____) ____ - ____

Mailing Address: check one: Office Home _____ Email: _____

City / State / Zip: _____ *Social Security #: _____

*SSN Required for IL & NE. Last 4 digits only for NM & NY

FILING FEES Credit Card Information: AmEx MC Visa Discover

Name on Card: _____ Exp. Date ____/____

Card Number: _____

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| Resident State | |
|----------------|--|
| Alabama | <input type="checkbox"/> NPN State Fee \$8 |
| Alaska | <input type="checkbox"/> |
| Arizona | <input type="checkbox"/> License # |
| Arkansas | <input type="checkbox"/> License # |
| California | <input type="checkbox"/> License # |
| Colorado | <input type="checkbox"/> License # |
| Connecticut | <input type="checkbox"/> License # State Fee \$3.75 |
| Delaware | <input type="checkbox"/> NPN |
| DC | <input type="checkbox"/> License # State Fee \$8 |
| Florida | <input type="checkbox"/> Agent License # <input type="checkbox"/> ADJ License # |
| Georgia | <input type="checkbox"/> License # |
| Hawaii | <input type="checkbox"/> Entity # |
| Idaho | <input type="checkbox"/> License # State Fee \$8 |
| Illinois | <input type="checkbox"/> |
| Indiana | <input type="checkbox"/> NPN State Fee \$4 |
| Iowa | <input type="checkbox"/> License # State Fee \$8 |
| Kansas | <input type="checkbox"/> NPN # State Fee \$7 |
| Kentucky | <input type="checkbox"/> License # |
| Louisiana | <input type="checkbox"/> License # |
| Maine | <input type="checkbox"/> License # |
| Maryland | <input type="checkbox"/> License # State Fee \$4.80 |
| Massachusetts | <input type="checkbox"/> License # State Fee \$1.50 |
| Michigan | <input type="checkbox"/> State Fee \$8 |
| Minnesota | <input type="checkbox"/> License # |
| Mississippi | <input type="checkbox"/> License # State Fee \$4 |
| Missouri | <input type="checkbox"/> NPN State Fee \$8 |

| Resident State | |
|----------------|--|
| Montana | <input type="checkbox"/> License # |
| Nebraska | <input type="checkbox"/> License # |
| Nevada | <input type="checkbox"/> License # State Fee \$8 |
| New Hampshire | <input type="checkbox"/> NPN <input type="checkbox"/> Agent State Fee \$8 |
| New Jersey | <input type="checkbox"/> License # |
| New Mexico | <input type="checkbox"/> |
| New York | <input type="checkbox"/> License # |
| North Carolina | <input type="checkbox"/> NPN State Fee \$13.20 |
| North Dakota | <input type="checkbox"/> NPN State Fee \$8 |
| Ohio | <input type="checkbox"/> NPN State Fee \$8 |
| Oklahoma | <input type="checkbox"/> Agent Lic # <input type="checkbox"/> ADJ Lic # |
| Oregon | <input type="checkbox"/> |
| Pennsylvania | <input type="checkbox"/> License # State Fee \$4.50 |
| Rhode Island | <input type="checkbox"/> NPN State Fee \$8 |
| South Carolina | <input type="checkbox"/> License # |
| South Dakota | <input type="checkbox"/> License # State Fee \$8 |
| Tennessee | <input type="checkbox"/> NPN State Fee \$8 |
| Texas | <input type="checkbox"/> License # State Fee \$6 |
| Utah | <input type="checkbox"/> License # |
| Vermont | <input type="checkbox"/> License # State Fee \$12 |
| Virginia | <input type="checkbox"/> License # |
| Washington | <input type="checkbox"/> OIC # |
| West Virginia | <input type="checkbox"/> License # State Fee \$12 |
| Wisconsin | <input type="checkbox"/> License # |
| Wyoming | <input type="checkbox"/> |

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